

## **Distribution/Posting of Promotional Materials**

### **Approval**

Any group, organization, corporation, individual, club, society or association (hereafter referred to as “person” or “persons”) that wishes to distribute any printed noncurricular material in Swink School District must submit the material to the superintendent for approval a minimum of 48 hours prior to the proposed distribution. The superintendent or designee will approve distribution subject to the regulations which follow unless he determines that the material is “unacceptable” as defined in policy KHC.

### **Appeal**

Any person or persons that are denied the approval of the superintendent for distribution of printed noncurricular materials will have the right to appeal the decision to the Board of Education. The appeal will be prosecuted as follows:

1. Within 10 days after the superintendent’s or designee’s action, written notice must be served by the aggrieved party or parties on the superintendent requesting a hearing before the Board of Education.
2. The superintendent will schedule the hearing on the agenda of the next regularly scheduled meeting of the Board.
3. The aggrieved party or parties must attend the meeting and shall have the burden of establishing to the Board’s satisfaction by clear and convincing evidence that the materials which are sought to be distributed are not “unacceptable” as defined in policy and may be distributed pursuant to the regulations which follow.

4. The Board will issue a decision in writing within five working days following the hearing. The Board's decision to support or reject the superintendent's action shall be final.

## **Regulations**

1. Place

Distribution of printed noncurricular materials must be made at places within the school or on school grounds as designated by the principal except that in no event may such materials be distributed in any classroom of any building then being occupied by a regularly-scheduled class.

2. Time

Distribution may be made one-half hour before school and/or during regularly scheduled lunch periods and/or 15 minutes after the close of school. Any other times during the school day are considered to be disruptive of normal school activities.

3. Littering

All distributed items discarded in school or on school grounds must be removed by the persons distributing such materials.

4. Distributors

Students may not be used as the agents for distribution of such materials without the written consent of the student's parent or guardian.

5. Manner

No student may in any way be compelled or coerced to accept any materials being distributed by any person distributing such materials or by any school

official. In the alternative, no school official or student may interfere with the distribution of approved materials.

Violation of any of these regulations will be sufficient cause for denial of the privilege to distribute materials at future dates, subject to the right of appeal as stated above.

Approved: May 26, 1987

Revised: November 9, 2010

Swink School District #33, Swink, Colorado