

Security/Access to Buildings

Security for district buildings and grounds (during regular school hours as well as non-school hours) contributes to the well being and safety for students and staff as well as to that of the sites themselves.

Each school building shall be inspected annually to address removal of hazards and vandalism and any other barriers to safety and supervision.

"Security" means not only keeping buildings locked and secure but also providing protection from fire hazards and faulty equipment and safe use of electrical, plumbing and heating equipment. The Board requires and encourages close cooperation with local police, fire and sheriff's departments and insurance company inspectors.

Access to school buildings and grounds outside of regular school hours shall be limited to personnel whose work requires it and to sponsors of approved student activities. An adequate key control system shall be established which will limit access to buildings to authorized personnel and will safeguard against entrance to buildings by persons unauthorized to have keys.

Funds and valuable records shall be kept in a secure place.

Alarm systems and other devices that protect buildings against illegal entry and vandalism shall be installed where appropriate. Employment of watchmen may be approved by the Board in situations where special risks are involved.

The security of the district buildings and grounds (during school hours as well as non-school hours) contributes to the safety and well being of students, staff and patrons. The Swink School District Board will make every attempt to ensure that all patrons and all property owned by the district are protected from possible damage, injury, outside intrusion or disturbances occurring on school grounds or in school buildings. With this goal in mind, the Board authorizes the use of security devices

such as video cameras, motion detectors and alarms on district property to ensure the health, welfare and safety of all persons and to safeguard district facilities and equipment.

The district will notify staff, students, parents and visitors by posting signs that video surveillance may occur on district property. Video recordings may become part of a student's educational record, a staff member personnel record or shared with law officers as evidence.

The district shall comply with all applicable state and federal laws related to record maintenance and retention.

Adopted: September 9, 1980

Revised: July 13, 1993

Revised: September 12, 2000

Revised: October 10, 2006

Revised: October 12, 2010

LEGAL REFS. C.R.S. 18-9-112
 C.R.S. 18-9-117
 C.R.S. 22-32-109.1(5) (*building safety and security policy is required part of school safety plan*)

CROSS REF: KI, Visitors to School

Swink School District #33, Swink, Colorado